

THE BALCONY RESTAURANT

HIGH TEA MENU 2023

\$45 per person

Sweet Selection

Mini Assorted Cheesecakes
Chocolate Dipped Strawberries
Mixed Mini Peach Blossoms & Lamingtons
Mini Eclairs

Savoury Selection

Assortment of Ribbon Sandwiches
Mini Spinach & Ricotta Pastries
Feta on Bruschetta Bites
Vegetarian Risotto

Drinks

Pot of Blooming Tea to share with a complimentary refill.
1 regular tea or coffee per person

OPTIONAL ADD ONS :

Bubbles 200ml piccolo bottle : additional \$12.5 per person, per piccolo

Cocktail Specials : Watermelon Mojito or Apple Martini additional \$13 per person, per cocktail

Whitley Neill Gin Cocktail: Blood Orange or Blackberry or Raspberry additional \$15 per person, per cocktail

We have a fully licenced bar. Guests can purchase any alcoholic or non-alcoholic beverages if they would like.

Bubbles Bar \$300

Caters for up to 20 people

Each additional person over 20 is \$12.5 per head

Cost Includes:

Round Green Wall w Bubbles Bar Sign & Festoon Lights
20 x 200ml piccolo bubbles bottles
Vintage look champagne coupes
Champagne Bucket & Ice

Lemonade Stand \$150

Caters for up to 20 people.

Each additional person over 20 is \$7 per head

Cost Includes:

Round Grass Green Wall w Lemonade Stand Signage & Festoon Lights
2 x 5 litre Lemonade Dispensers w House Made Lemonade: Original & Strawberry
Vintage Look Glasses

Note:

Please read the following information sheet so you are aware of our terms & conditions.

Please pay particular attention to confirmed numbers, cancellation & payment policy.

HIGH TEA at THE BALCONY RESTAURANT

High Teas are available 7 days week. Bookings are essential. Please contact the restaurant directly for High Tea bookings. 47712255 or eat@thebalconyrestaurant.com.au

The Balcony Restaurant has two rooms available to host your High Tea: The Magnolia Room & The Balcony Restaurant Room. We also offer a High Tea to Your House service.

NUMBER OF GUESTS & MINIMUM BOOKING NUMBERS

Minimum: We require a minimum of 4 paying adults.

We are unable to cater for less than this 4-person minimum.

Magnolia Tea Room: 30 guests maximum

Balcony Restaurant Room: 75 guests maximum

CONFIRMATION OF NUMBERS & CANCELLATIONS

Final numbers & dietary requirements are required at below times.

Weekend High Teas – Wednesday prior by 12pm

Weekday High Teas - 2 days prior by 12pm

We will text confirmation information.

Cancellations will be accepted up until 12pm the day prior to your booking.

No cancellations can be accepted after this point.

Please text any cancellations by above the mentioned cut off time.

PAYMENT *Important please read*

High Teas are specially catered events. Food is ordered and prepared according to your confirmed numbers. The number you confirm for at above mentioned time is what we charge on the day. Cancellations after above cut off time or no shows on the day will need to be paid for. We strongly encourage you collect funds in advance if you are concerned about covering the cost of late cancellations or no shows. Please be clear about our payment policy & cancellation policy so there are no misunderstandings at the time of your event.

PAYMENT OPTIONS

We accept bank direct deposit, card or cash.

Bank Deposit: Bank Deposit payment is required in advance of your booking once your numbers are confirmed prior. Account: BSB 633000 Account Number: 137099669

Account Name: The Balcony Restaurant. Ref: Your name.

We do not accept individual payments from guests to our bank account.

If you wish to pay direct deposit you must collect funds from your guests and deposit as 1 payment to our bank account.

Card: Card payments incur a 0.94% card fee

Cash: Cash accepted.

Guests can pay individually on the day; however, no shows or cancellations will still need to be paid for as per above payment policy.

DIETARY REQUIREMENTS *Important please read*

We can cater for gluten free, dairy free, vegetarian or vegan. We require dietary requirements at time of final number confirmation. Please ask your guests to make you aware of any dietary requirements upon their RSVP.

NOTE: If your guests' dietary requirements are not passed on to us in advance and we are required to make them a suitable meal on the day, additional charges will apply to cover our expenses.

PROVIDED IN COST

Food & Beverages: Each guest receives one of each of the items listed in above High Tea menu section.

Table Settings: Tablecloths, glass side plates, serviettes, glass tea cups & glass saucers, glass blooming teapots, tiered High Tea stands with white ceramic plates & water glasses.

We can provide a clothed cake & gift table if required.

DECORATIONS

You are welcome to provide your own extra decorations if you would like. Flowers, balloon garlands or wall hire work best in our space.

We do not allow things to be adhered to our walls, hung from our light fittings or tied to our chairs.

We do not allow small scatters, exposed candles, confetti or anything that will stain our cloths.

Use of these items or damage from using these items will incur extra cleaning, replacement or repair costs.

AVAILABLE TIMES & GUEST NUMBERS & DURATION

MAGNOLIA ROOM: OVER 20 PEOPLE

Exclusive Use: We offer exclusive use with no hire charge for over 20 people

Available: The room is available 7 days for over 20 people.

Time Slots: 9am till 11.30am or 12pm to 2.30pm

Booking Duration: 2.5 hours for between 20 and 30 people.

Number of People: The Magnolia Room can accommodate up to 30 people.

NOTE: Exclusive use of room means no other Balcony customers are seated in the Magnolia Room with you, however, The Magnolia Room is part of our building & some customers do you use our back entrance to enter & exit. You are **NOT PERMITTED** to lock the door & lock our other customers out.

Other customers may also be seated in our outside back balcony area at times. This outside area is a separate area to Magnolia Room; however, other customers will access it via the Magnolia Room.

NOTE: If your numbers fall below 20 the room will be opened up for other customers if required or you can pay applicable hire charge for exclusive use for under 20 people if preferred. Please let us know your preference when numbers are confirmed in advance.

MAGNOLIA ROOM: UNDER 20 PEOPLE

Weekday: 9.30am to 11.30am or 12pm to 2pm

Weekends: 9.30am till 11.30am

Booking Duration between 4 & 20 people: 2 hours.

Shared Use: For under 20 people the space is shared with other customers.

Exclusive Use: We do not offer exclusive use of room for under 20 people. If you wish to have exclusive of the room for under 20 people the following charges apply: between 4 and 8 people \$600 hire, between 8 and 16 people \$400 hire or between 16 and 20 people \$200 hire.

AVAILABLE TIMES & GUEST NUMBERS & DURATION:

BALCONY ROOM: OVER 30 PEOPLE

Exclusive Use: We offer exclusive use with no hire charge for over 30people.

Available: The room is available 7 days for over 30 people.

Time Slot: 2.30pm to 5pm

Booking Duration: 2.5 hours for 30 people and above.

Number of People: The Balcony Room can accommodate up to 75 people.

NOTE: If your numbers fall below 30 people for this exclusive use time slot the following charges apply: between 4 and 12 people \$600 hire, between 12 and 20 people \$400 hire or between 20 and 30people \$200 hire.

Shared Use: You are able to book during trading hours for 30 people or above. The space is shared with other customers and no hire charges apply. Shared use timeslots available during trading hours.

BALCONY ROOM: UNDER 20 PEOPLE

Weekdays: Available to book during trading hours from 9am.

Weekends: 11.30am to 1.30pm or 12pm to 2pm

Booking Duration between 4 & 20 people: 2 hours

Shared Use: For under 20 people the space is shared with other customers.

HIGH TEA TO YOUR HOUSE

Available: 7 days a week

Time: Our delivery times are between 10am and 2pm

Delivery & Pick Up: We can deliver & return to pick up hire equipment for a flat fee of \$50 to most Townsville suburbs.

Please advise the suburb at the time of booking. If you live outside of our delivery zone, we may not be able to deliver or the delivery/pick up fee may be more depending on where you live.

Collect & Drop Back: You are welcome to collect and return equipment yourself if you do not wish to pay the delivery & pick up fee.

Cost: \$40 per person **Food & Blooming Tea & Hire of Equipment**

The cost includes all menu items listed with the exception of regular tea and coffee. This cost includes hire of all equipment listed in table settings provided with the exception of tablecloths & water glasses.

Cost : \$35 per person **Food Only no tea/coffee, blooming tea or equipment**

The cost per person includes food only ie all menu items listed with the exception of regular tea or coffee and blooming tea. If you require delivery (as per delivery conditions above) it is a flat fee of \$25.

The hire equipment remains the property of The Balcony Restaurant and any breakages or loss of equipment will need to be paid for.

THANK YOU & CONTACT US Thank you for contacting us. If you have any further questions or would like to book please call 47712255 or email eat@thebalconyrestaurant.com.au